

29 November 2001

NOTIFICATION

**Subject: Arrangements for side-events during the second meeting of the Ad hoc Open-ended Inter-
sessional Working Group on Article 8(j) and Related Provisions of the Convention on Biological
Diversity, to be held in Montreal from 4-8 February 2002.**

The purpose of the present notification is to advise all participants in the above-mentioned meeting who wish to organize side-events that they should direct their requests **no later than 28 January 2002**, with full details of requirements to the Secretariat's Meeting Services Officer whose co-ordinates are as follows:

Mr. Aballache YESLI
Meeting Services Officer
Secretariat, Convention on Biological Diversity
World Trade Center, Suite 300
393 St. Jacques Street
Montreal, Quebec, Canada H2Y 1N9
Tel. [Direct line] (1 514) 287 7043
Fax (1 514) 288 6588
E-mail aballache.yesli@biodiv.org

Side events organizers are kindly requested to provide the following information:

- a) Exact title of the side event;
- b) Expected number of attendees;
- c) Needs for audio-visual and other equipment (for example LCD projector, over head projector, etc);
- d) Preferred date and time;
- e) Catering requirements.

NB 1. For catering requirements, please contact the catering services at the International Civil Aviation Organization (ICAO) directly. The contact person is Mr. Yannick Lancelot whose coordinates are as follows:

Tel.: 1 (514) 954 8219 Ext. 7085

Fax: 1 (514) 954 6134

E-mail: erya@colba.net

NB 2. Side events organizers are requested to contact the Meeting Services office at least one hour prior to the planned event, in order to test the equipment.



Hamdallah Zedan
Executive Secretary

To: Participants to the Ad Hoc Open-ended Working Group on Article 8(j) and Related Provisions



United Nations
Environment
Programme

Tel: (+514) 288-2220
Fax: (+514) 288-6588

website: www.biodiv.org
e-mail: secretariat@biodiv.org

World Trade Centre
393 Saint-Jacques Street, Suite 300
Montréal, Québec, Canada H2Y 1N9



**CONVENTION ON
BIOLOGICAL DIVERSITY**

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28 November 2001

ENGLISH ONLY

**AD HOC OPEN-ENDED INTER-SESSIONAL WORKING GROUP ON
ARTICLE 8(J) AND RELATED PROVISIONS OF THE
CONVENTION ON BIOLOGICAL DIVERSITY**

Second meeting
Montreal, 4-8 February 2002

INFORMATION FOR PARTICIPANTS

The second meeting of the Ad Hoc Open-ended Inter-Sessional Working Group on Article 8(j) and Related Provisions of the Convention on Biological Diversity will be held in Montreal, Canada, from Monday, 4 February, to Friday, 8 February 2002. The official opening will be at 10 a.m. on Monday, 4 February 2002. Registration will take place on Sunday, 3 February 2002 from 2 p.m. to 6 p.m. Registration will continue from 8 a.m. on Monday, 4 February 2002. **Delegates are kindly requested to pre-register using the attached form in order to facilitate the registration process.**

Venue

The meeting will be held on the premises of the **International Civil Aviation Organization (ICAO)** located in downtown:

International Civil Aviation Organization (ICAO)
999 University Street (corner Viger) Montreal,
Quebec, Canada.
Access through metro, line 2 - Orange, station **Square-Victoria**
Telephone: + 1 (514) 954-8219
Fax: + 1 (514) 954-6402

Access to Montreal

Montreal is serviced by the Dorval airport (15 km from downtown). Taxis are available at the airport and there is a shuttle-bus service every 30 minutes.

Fares:

Bus / Shuttles:	One way trip	Round trip
Dorval / Downtown	Can \$ 11.00	Can\$ 19.75

Taxis:

Dorval / Downtown	Can \$ 28.00 Fixed rate	N/A.
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Accommodation in Montreal

Please find attached an indicative list of hotels (annex I) located in the vicinity of the International Civil Aviation Organization (ICAO) building and the Secretariat of the CBD or next to a Metro station.

Further information on hotels in Montreal is available at the following website address: <http://www.tourism-montreal.org>

Time Zone

Montreal is GMT less 5 hours.

Weather

During the month of February in Montreal, maximum temperatures average -4°C and minimum temperatures average -12°C. The weather is usually very snowy.

It's to be noted that the Government of Canada will again provide, on a no cost loan basis, and for the duration of the meeting, winter coats and boots to interested participants attending the Article 8 (J) meeting.

Voltage

110 volts, 60 Hertz. Adapters can be purchased for about \$50 Can.

Pre-Registration

Delegates are kindly requested to pre-register in order to facilitate the registration process and the preparation of the conference rooms. A pre-registration form is attached (Annex II).

To enable the Secretariat to print the actual number of documents needed and to avoid waste of resources, delegates are kindly invited to specify on the pre-registration from which of the six official languages of the United Nations is/are preferred. The pre-registration form should be returned duly completed by **4 January 2002**.

Visas / Customs

Please find attached (Annex III) a list of countries whose citizens require a visa to visit Canada.

Services to Delegates

A Business Centre will be available within the venue. It will provide the delegates, on a commercial basis, photocopying, card operated telephones, fax, etc.

Delegates may also access their e-mails, free-of-charge, at the cyber café situated on the premises.

Documents

The main pre-session documents for the meeting will be dispatched by early December 2002 to the National Focal Points. The documents are also accessible at the Secretariat's web page at www.biodiv.org.

Delegates are kindly reminded to bring their documents, as they will only be available at the meeting facilities in a very limited quantities for reasons of economy.

Rate of exchange and tax refund

The current rates of exchange are as follows:

\$1 US = approx. \$1.59 Canadian

\$1 Canadian = approx. \$0.63 US

Tax refund is possible for non-Canadians. Please ask for forms at the registration desk during the meeting.

Credit Cards

Major credit cards are accepted in most hotels and restaurants in Montreal.

Attached

Annex I: List of hotels

Annex II: Pre-registration form

Annex III: List of countries with visa requirements (in accordance with the list provided by the Government of Canada, on the website of the Canadian Department of Immigration <www.cic.gc.ca>)

Annex I

Hotel List

Prices given in Canadian currency are indicative and may be subject to changes. It's to be noted that these prices do not include taxes :(GST 7% + QST 7.5 % = 15.03%).

You must make your own reservations.

Lord Berri Hotel * (formerly Days Inn Vieux Montreal)** 20 minute-walk to ICAO Building
1199, Berri Street

Montreal

Tel. : + 1 (514) 845-9236

Fax : + 1 (514) 849-9855

<http://www.lordberri.com/>

\$99.00 single occ., \$119.00 double occ.

La Tour Centre-Ville ***

15 minute-walk to ICAO Building

400 René-Lévesque Blvd. W.

Montreal

Tel. : + 1 (514) 866-8861

Fax : + 1 (514) 866-7257

Studios \$67.00, Small suite at \$70.00 for single occupancy, Big suite at \$75.00 for double occupancy + \$12.00 per additional person.

Travelodge ***

20 minute-walk to ICAO Building

50, René-Lévesque Blvd. W.

Montreal

Tel. : + 1 (514) 874-9090

Fax : + 1 (514) 874-0907/1625

<http://www.travelodge.com/>

Rooms at \$72.00, single or double occ., including breakfast

L'Appartement-in-Montréal ***

15 minute-walk to ICAO Building

455, Sherbrooke W.

Montreal

Tel.: + 1 (514) 284-3634

Fax: + 1 (514) 287-1431

<http://www.appartementin.com/>

Studios \$90.00, single or double occ.

Best Western****

20 minute-walk from ICAO building

3407 Peel Street (corner of Peel and Sherbrooke Street)

Montreal

Tel : + 1 (514) 288-4141

Fax : + 1 (514) 288-3021

<http://www.hotelvillemarie.com>

Room at \$114.00, single occ. \$124.00 double occ.

Annex I (Cont'd)

Delta Centre Ville ** (ex-Radisson)**

777 University

Montreal

Tel. : + 1 (514) 879-1370

Fax : + 1 (514) 879-1761/8589

<http://www.deltahotels.com/>

First class hotel

Rooms at \$135.00, single or double occ. Please mention United Nations/ICAO account # 91317 when making reservations.

across the road from ICAO Building.

Holiday Inn Select ** (Chinatown, oriental food available) 10 minute-walk to ICAO Building**

99 Viger West

Montreal

Tel. : + 1 (514) 878-9888

Fax : +1 (514) 878-6341

<http://www.hiselect-yul.com/>

\$129.00 single or double occ.

Hôtel Manoir des Alpes ***

1245, St-André St.

Montreal

Tel. : + 1 (514) 845-9803

Fax : + 1 (514) 845-9886

<http://www.hotelmanoirdesalpes.qc.ca/>

\$70.00 single occ.

\$85.00 double occ.

20 minute-walk to ICAO Building

Hôtel de la Montagne****

1430, de la Montagne Street

Montréal

Tel. : + 1 (514) 288-5656 and + 1 (800) 361-6262 toll free in North America

Fax : + 1 (514) 288-9658

<http://www.hoteldelamontagne.com/>

\$178.00 for single occ. \$190.00 for double occ.

20 minute-walk to ICAO Building and 2 minutes from Metro station

Hôtel Courtyard Marriott Montréal** (formerly La Citadelle) 15 minute-walk to ICAO Building**

410, Sherbrooke St. W.

Montreal

Tel. : + 1 (514) 844-8851

Fax : + 1 (514) 844-0912

<http://www.courtyard.com/>

\$129.00 single or double occ.

Please mention United Nations/SCBD when making reservations

**SECOND MEETING OF THE AD HOC OPEN-ENDED INTER-SESSIONAL WORKING GROUP
ON ARTICLE 8(J) AND RELATED PROVISIONS OF THE CONVENTION ON BIOLOGICAL
DIVERSITY**

MONTREAL - CANADA - 4 TO 8 FEBRUARY 2002

Pre-Registration Form (PLEASE PRINT)

Mr. / Mrs. / Ms. / Amb. / Dr. / Prof. Female Male

FAMILY NAME: _____

FIRST NAME: _____

Have you attended CBD meeting(s) before?: Yes No

Representing:

GOVERNMENT: _____

Ministry/department/agency: _____

OR

ORGANIZATION: _____

(SHORT NAME): _____

(Check one) UN/ Specialized Agency Inter-governmental organization Indigenous and local
community organization Non-governmental organization Media Industry Other

Official Address: _____

Telephone: + (____) _____

Fax: + (____) _____

Telex: + (____) _____

E-MAIL: _____

URL: _____

Signature: _____ Date: _____

Please return duly filled by 4 January 2002 to:
Secretariat of the Convention on Biological Diversity
World Trade Center
393 Saint-Jacques St., Suite 300
Montreal, Quebec, Canada
H2Y 1N9
Fax: + 1 (514) 288-6588
E-mail: secretariat@biodiv.org

Preferred language:

- English
- French
- Spanish
- Russian
- Arabic
- Chinese

Annex III

VISA REGULATIONS

Citizens of the following countries require a visa to **visit** or **transit** Canada
(in accordance with the list provided by the Government of Canada).

A

Afghanistan
Albania
Algeria
Angola
Argentina
Armenia
Azerbaijan

B

Bahrain
Bangladesh
Belarus
Belize
Benin
Bhutan
Bolivia
Bosnia-Herzegovina
Brazil
Bulgaria
Burkina-Faso
Burundi

C

Cambodia
Cameroon
Cape Verde
Central African Republic
Chad
Chile
China, People's Republic
Colombia
Comoros
Congo (The), Democratic
Republic of
Congo (The), People's
Republic of
Croatia
Cuba
Czech Republic

D

Djibouti
Dominican Republic

E

East Timor
Ecuador

Egypt
El Salvador
Equatorial Guinea
Eritrea
Estonia
Ethiopia

F

Fiji

G

Gabon
Gambia
Georgia
Ghana
Guatemala
Guinea
Guinea-Bissau
Guyana

H

Haiti
Honduras

I

India
Indonesia
Iran
Iraq
Israel (*only Israeli citizens
holding valid Israeli orange
"Travel Document in Lieu of
National Passport"*)
Ivory Coast

J

Jamaica
Jordan

K

Kazakhstan
Kenya
Korea, North
Kuwait
Kyrgyzstan

L

Lao, People's Democratic
Republic
Latvia
Lebanon
Lesotho
Liberia
Libya
Lithuania

M

Macau S.A.R.
Macedonia (*former Yugoslav
Republic of*)
Malagasy Republic
Malawi
Maldives
Mali
Marshall Islands
Mauritania
Mauritius
Micronesia, Federated States
Moldova
Mongolia
Morocco
Mozambique
Myanmar (Burma)

N

Nepal
Nicaragua
Niger
Nigeria

O

Oman

P

Pakistan
Palau, Republic of
Palestinian Authority
Panama
Paraguay
Peru
Philippines
Poland

Q

Qatar

R

Romania

Russia

Rwanda

S

Sao Tome e Principe

Senegal

Seychelles, The

Sierra Leone

Slovak Republic

Somalia

South Africa

Sri Lanka

Sudan

Surinam

Syria

T

Tadjikistan

Tanzania

Thailand

Togo

Tonga

Trinidad and Tobago

Tunisia

Turkey

Turkmenistan

U

Uganda

Ukraine

United Arab Emirates

Uruguay

Uzbekistan

V

Venezuela

Vietnam

Y

Yemen

Yugoslavia

Z

Zambia

VISITOR VISA EXEMPTIONS

Many people do not require a visa to visit Canada. These include:

- citizens of Andorra, Antigua and Barbuda, Australia, Austria, Bahamas, Barbados, Belgium, Botswana, Brunei, Costa Rica, Cyprus, Denmark, Dominica, Finland, France, Germany, Greece, Grenada, Hungary, Iceland, Ireland, Israel (National Passport holders only), Italy, Japan, Kiribati, Liechtenstein, Luxembourg, Malaysia, Malta, Mexico, Monaco, Namibia, Nauru, Netherlands, New Zealand, Norway, Papua New Guinea, Portugal, Republic of Korea, St. Kitts and Nevis, St. Lucia, St. Vincent, San Marino, Saudi Arabia, Singapore, Solomon Islands, Spain, Swaziland, Sweden, Slovenia, Switzerland, Tuvalu, United States, Vanuatu, Western Samoa and Zimbabwe;
- persons lawfully admitted to the United States for permanent residence who are in possession of their alien registration card (Green card) or can provide other evidence of permanent residence.
- British citizens and British Overseas Citizens who are re-admissible to the United Kingdom;
- citizens of British dependent territories who derive their citizenship through birth, descent, registration or naturalization in one of the British dependent territories of Anguilla, Bermuda, British Virgin Islands, Cayman Islands, Falkland Islands, Gibraltar, Montserrat, Pitcairn, St. Helena or the Turks and Caicos Islands;
- persons holding a valid and subsisting Special Administrative Region passport issued by the Government of the Hong Kong Special Administrative Region of the People's Republic of China;
- persons holding passports or travel documents issued by the Holy See.

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July 2000